

# RAISE THE BAR

MOUNT ALVERNIA

FRANCIS SCHOOL

## LEADERSHIP DEVELOPMENT PROGRAM

### Student Application Booklet



Student Name: \_\_\_\_\_

Year level: \_\_\_\_\_

Home Room: \_\_\_\_\_ HR Teacher: \_\_\_\_\_ Date of Commencement: \_\_\_\_\_

## WHAT IS LEADERSHIP?

A good leader has the ability to instill in others a sense of wanting to go the extra mile to provide for the greater good of a team. They can inspire people to a better tomorrow than today, communicate effectively and provide constructive criticism when it is necessary. Great leaders are insightful, they have clear visions and goals and are willing to take risks and be courageous, accepting mistakes as a natural part of life.

### *RAISE THE BAR Leadership Development Program*

The Leadership Development Program, *Raise the Bar* offers ALL Francis School Students the opportunity to develop the skills to be a good leader. The purpose of this program is as follows:

- To establish ongoing leadership opportunities
- To promote a student led model of leadership and participation which encourages equity and fairness for ALL Students
- To empower students in school decision making through involvement in school life, enabling a greater sense of belonging and connectedness
- To develop student leadership skills that encourage and promote whole school ownership and involvement in student welfare, leadership and participation.
- To be a prerequisite to being eligible for formal student leadership positions.

Any student who wishes to nominate for Francis School positions MUST complete the *Raise the Bar* Program in its entirety and should begin the process for leadership by the beginning of Term Three of year 7. Involvement in the necessary components can begin in Term Two.

**Parental/Guardian permission will be required for you to proceed.**

**This booklet, which can also be downloaded from Moodle, must be submitted as your record of evidence prior to interview stage.**

## Leadership and Captaincy Positions

### Francis School (Year 8 Positions)

#### Leadership Committee

(6 members from the year 7 cohort will be voted by their peers to form the Leadership Committee as leaders of Francis School when they are in Year 8. The successful students will decide on two portfolios to experience in their year of leadership service and will be mentored by the School Captains of the portfolios.

The portfolios include: Liturgy, Outreach, Spirit, Cultural, Curriculum and Sport positions)

#### House Captains

Students may choose to go for House Captain positions for their relevant house and as leaders of Francis School (years 7 and 8).

Students who wish to be part of *Raise the Bar* must do so through **written application**. Furthermore, you **must be prepared to commit to opportunities both in the school and the wider community**. Students are encouraged to **talk to their parents** about this opportunity and carefully consider how such involvement will build confidence and provide skills that will only continue to benefit them in the future.

## **COMPONENTS**

To be eligible to apply for College Leadership and Captaincy Positions you will be required to complete ALL of the *Raise the Bar Leadership Program* components which are listed below.

Students wishing to apply for House Captain positions MUST also complete all components as listed.

1.	<p><b>Raise The Bar Leadership Training (to be held in Term Three):</b></p> <ul style="list-style-type: none"> <li>• How to Run an Effective Meeting</li> <li>• Conflict Management Workshop</li> </ul>
2.	<p><b>Public Speaking Training or Experience</b> e.g. At School Assemblies, events; debating or public speaking competitions; participation in Public speaking workshops which are held in Terms 2 and 3. You can rely on leadership positions from Primary School as evidence of this experience but must invite a staff member from your primary school to validate your capacity to speak in public.</p>
5.	<p><b>Commitment to at least ONE Extra Curricular Activity as part of the school</b> – e.g FCIP, Sporting Teams, Debating, ArtX etc.</p>
6.	<p><b>Representation on and active involvement in at least ONE Committee</b> e.g. Liturgy, Sport, Environment, Spirit, Peer Support, Welcome Committee, Anti Bullying Taskforce, Outreach etc</p>
7.	<p><b>Attendance at all school events during enrolment at the college e.g. sporting carnivals, Cultural festival, Open Day.</b></p>
8.	<p><b>Successful Interview Process</b> with the relevant members of the college leadership teams.</p>
9.	<p><b>Short Listing</b> by the relevant members of the college leadership teams.</p>
10.	<p><b>Speech to voting audience or involvement in an open forum where students will be asked questions that help to display their leadership potential to the voting audience.</b></p>
11.	<p><b>Results of student and staff voting</b></p>

**RAISE THE BAR LEADERSHIP PROGRAM MOUNT ALVERNIA COLLEGE**  
***PUBLIC SPEAKING EVALUATION FORM***

Experience/Evidence:

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Student Name: \_\_\_\_\_ Year Seven

<b>Competency</b>	<b>Excellent</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Poor</b>	<b>Not achieved</b>
Preparation					
Confidence					
Speech Clarity					
Speech Fluency					
Audience Engagement – eye Contact, gestures, content					
Promptness					
Team Work					

Comments:

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Task Supervision: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RAISE THE BAR LEADERSHIP PROGRAM MOUNT ALVERNIA COLLEGE**  
*Training Programs*

<b>Training Programs</b>	<b>Supervising Teacher to sign.</b>
Effective Team Meetings	
Conflict Resolution	

**RAISE THE BAR LEADERSHIP PROGRAM MOUNT ALVERNIA COLLEGE**  
***COMMITTEE MEMBERSHIP (minimum one per year)***

**Committee title:** \_\_\_\_\_

Competency	Excellent	Good	Satisfactory	Not Achieved
Organisational Skills				
Quality of Service				
Reliability				
Problem Solving Skills				
Communication Skills				
Tolerance of others				
Attendance				
Ability to accept advice and follow directions				

Supervisor's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

**RAISE THE BAR LEADERSHIP PROGRAM MOUNT ALVERNIA COLLEGE**  
***Extra Curricular Participation***

Student Name: \_\_\_\_\_ Year Level: \_\_\_\_\_

(Please have supervisor initial your involvement in the named activity for the year indicated)

<b>Extra Curricular Involvement - List sport, music, debating etc</b>	<b>2022</b>

Comments (if any):

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**RAISE THE BAR LEADERSHIP PROGRAM MOUNT ALVERNIA COLLEGE**  
***Attendance Record – School Events***

<b>School Event</b>	<b>Year of _____</b>  <b>(Home Room Teacher to Sign)</b>
Swimming Carnival	
Cross Country	
Athletics Carnival	
Cultural Festival	
Open Day	

**Comments:**

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**Home Room Teacher Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**RAISE THE BAR LEADERSHIP PROGRAM MT ALVERNIA COLLEGE**  
***Application Form***

**Francis School**

**PLEASE USE THIS FORM TO APPLY FOR THE 'RAISE THE BAR' LEADERSHIP PROGRAM AND RETURN TO STUDENT SERVICES IN AN ENVELOPE MARKED WITH YOUR PASTORAL GUARDIAN'S NAME AND 'RAISE THE BAR' APPLICATION. THE DUE DATES FOR APPLICATIONS ARE PROVIDED IN THE BOOKLET.**

**Name:** \_\_\_\_\_ **Home Room:** \_\_\_\_\_ **Year Level:** \_\_\_\_\_

Why would you like to participate in the *Raise the Bar* Leadership Program?

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List any previous leadership experience or qualities you think you already possess (not a requirement to be included in the program):

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Parent/Guardian: Why would you like your daughter to participate in the *Raise the Bar* Leadership Program?

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**Agreement:**

I, \_\_\_\_\_ (name) have read the information booklet and would like to nominate to be included in the *Raise the Bar* Leadership Program. I understand the commitment involved and will aim to do my best in all areas.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Student Leadership Procedural Timeline, 2022

<b>TERM ONE</b>	Introduced to 'Raise the Bar' Leadership process at Year Level Assembly.
<b>Weeks 1 - 10</b>	<ul style="list-style-type: none"> <li>• Ask questions and consider.</li> <li>• Look at components of the program and think about areas in which you would like to get involved.</li> </ul>
<b>TERM TWO</b>	Commit to providing evidence of components.
<b>Weeks 1 - 8</b>	
<b>Week 9</b>	Commit to providing evidence of components.
<b>TERM THREE</b>	
<b>Week 1</b>	<p>Leadership Schedule presented in Daily Notices. All interested students would have the 2021 booklet and would have gained some evidence and continue to do so.</p> <ul style="list-style-type: none"> <li>• Committed Students to apply using <i>Raise the Bar</i> application form (in booklet).</li> <li>• Attend ALL Training Workshops on Offer. <b>(Compulsory)</b></li> </ul>
<b>Week 2 - 9</b>	Gather evidence
<b>Week 10</b>	<b>Submit Evidence Booklet and nomination form</b> re Raise the Bar Program during the final week Term Three to your Pastoral Guardian
<b>TERM 4 Weeks 1 - 3</b>	Year 7 Applicant Booklets reviewed by Principal, DP- Students and PG and short listed.
<b>Week 4</b>	Successful candidates informed
<b>Week 5</b>	Candidates Forum and Voting
<b>Week 6</b>	Francis School Leadership Team announced
<b>Week 7 - 8</b>	Induction and Training

## **Questions You Might Want to Ask....**