



MOUNT ALVERNIA COLLEGE

Uniform Resale Request

Office Use Only

ITEM	SIZE	QUANTITY	SALE PRICE	PAYMENT TO SELLER
Blazer (dry cleaned)				
Dress				
Formal Hat				
Side bag / Backpack				
Excursion Bag				
Formal Pants/Shorts				
Formal Blouse				
Jumper				

Retail Total	Less 25%
\$	\$

Uniform items must be part of the current uniform, in good condition and freshly laundered (blazers must be dry cleaned). The Uniform Shop Coordinator has the right to refuse any item that is damaged, altered, stained, unclean or excess to the stock requirements. Garments rejected will be held for one week after contacting the owner for collection.

The Uniform Shop Coordinator or delegate will price the items for sale; 25% of this sale price will be retained by the College and the balance of the amount will be paid to the seller.

Payment will be forwarded to the nominated account after the items are priced and the finance department has processed the request. If the family is still enrolled at the College, or has an outstanding amount owing on its fee account, the payment for the uniform items sold will be credited to the family fee account.



Mount Alvernia College
82 Cremorne Road
Kedron Qld 4031



mta@mta.qld.edu.au



07 3357 6000

Payment Details

Person submitting items for resale:

Name _____

Contact Number _____

Payment to be made to:

Name _____

Address _____

Contact Number _____

Email _____

Payment Method:

☐

Pay into College Fee Account

☐

Direct Deposit (please complete bank details below)

Bank Name _____

Branch _____

BSB _____

Account Number _____

Account Name _____

